

## Scioto County Board of DD Facilities Committee Meeting Minutes for April 15, 2013

VRS Room 210, 6:35 PM

1. **Roll Call:** Present were Chairman C. William Rockwell, Jr., Jeff Kleha, and Rodney Barnett. Attending ex-officio were Superintendent James Krumer, Director of Finance Matt Purcell, Maintenance and Repair Worker 3 Keith Boyd, and Maintenance and Repair Worker 2 Jason Chaffin.
2. **Discussion:** Our Facilities Current Conditions
  - A. Vern Riffe School: The Committee was presented with evidence of deterioration of the 100-year-old building in the form of photographs taken 18 months ago. These included signs that the edifice is crumbling in places, with concrete and stone chipping off and mortar disintegrating. It was also pointed out that there are several lingering leaks in the roof that have resisted all efforts to locate and repair. Another continuing issue is the lack of air conditioning in the gymnasium.
  - B. The Carousel Center: Built in 1994-5, the roof is needing replaced. Other minor repairs are ongoing. The Safety Committee has highlighted one major problem with the HVAC system in that it cannot be shut off from inside the building. In the event of an chemical, biological or other air borne danger, an employee would have to enter the basement from its outside ingress to disable the air handling units, which would limit the amount of contaminants that enter the facility. It would be better if the units could be controlled from inside The Center or even from a remote location.
  - C. The Vocation Station: There are no major maintenance concerns with this facility. The terms of the lease place the onus of upkeep on the County Board.
  - D. Bus Garage: There are safety concerns with this structure. There are no rear facing exits and the exhaust system is inadequate for the space. Also, the foundation has developed a crack. Chairman Rockwell suggestion that an engineering firm be engages to assess the situation. He noted that it's best to use professionals for diagnosing repair issues rather than relying on educated guesses.
  - E. STAR, Inc. Building: Heating and air conditioning woes continue to plague the facility. A 5-ton unit just broke down and two pulse boilers have quit functioning. The roof has been patched repeatedly and only one leak remains extant.
3. **Discussion:** Purpose of the Committee

It was agreed that the function of this Committee would be to consistently evaluate and forecast needed repairs of facilities. It is vital that the buildings and grounds remain safe for consumers and staff. Additionally, the Facilities Committee will oversee the work of the Ad Hoc Committee that will be investigating the possibility of acquiring new facilities.

4.     **Discussion:** Frequency of Meetings  
The Committee agreed whenever there is a pressing need, but typically between two and four times a year.
5.     **Discussion:** Facilities and Security  
Mr. Krumer shared his experience at Alert-Lockdown-Inform-Counter-Evacuate (ALICE) training on April 6 and 7 at New Boston schools. A discussion ensued regarding the safety and security of our facilities.
6.     **Discussion:** Ad Hoc New Facilities Committee  
The Committee discussed how to proceed. Suggestions included asking the all board members to recommend members for the ad hoc committee, with the final selection process to be undertaken by the Facilities Committee. Once formed, Ad Hoc Committee could proceed along a timetable developed by the Facilities Committee and a deadline for the work will be set.
7.     **Adjournment:** The meeting adjourned at 8:11 PM

Prepared by Margaret Compton from notes by James Krumer

Submitted by:

Stephanie Childers, Recording Secretary